



Building Inspector I or II

The City of North Bay invites applications for two positions of Building Inspector. Under the direction of the Chief Building Official, carries out the statutory duties of Building Inspector I or Building Inspector II (depending on qualifications), and is responsible as assigned and appointed for the enforcement of the Building Code Act and Regulations and other By-laws in accordance with appointment By-laws as they relate to residential projects. Examines plans, obtains information for issuance of building permits, conducts inspections and maintains accurate records. Conducts investigations, issues Provincial offences Certificates and summons. Carries out duties of Municipal Law Enforcement Officer, Property Standards Officer, Provincial Offences Officer and other related duties as assigned by the Chief Building Official.

Qualifications:

- Graduate of Architectural or Engineering Technologist Program or related discipline
- Five (5) years previous related experience.
- Thorough knowledge of Building Code Act, Ontario Building Code, Provincial Offences Act and related documents.
- Training in Ontario Municipal Law Enforcement and Ontario Property Standards.
- Thorough knowledge of construction materials and techniques.
- Excellent interpersonal and communication skills.
- Must possess a valid Ontario Driver's License and have a vehicle available for use on the job.

The successful candidate will meet the above qualifications and will have completed the following courses related to Bill 124:

Building Inspector I – completion of four (4) courses (Legal Processes and Responsibilities, The House, HVAC House, Plumbing the House)

or

Building Inspector II -completion of all eleven (11) courses – Legal Processes and Responsibilities, The House, HVAC House, Plumbing – the House, Small Buildings, Detection – Lighting & Power, Building Services, Building Structural, Plumbing – All Buildings, Large Buildings and Complex Buildings)

Qualified applicants are invited to submit a detailed covering letter and resume no later than **4:30 p.m., Thursday, August 13, 2020** via email to: staffing@cityofnorthbay.ca

While we appreciate the interest of all applicants, only those selected for an interview will be contacted.

An Equal Opportunity Employer

Accommodation will be provided in all parts of the hiring process as required under the City of North Bay's Accessibility Policy. We encourage applicants to make their needs known to Human Resources in advance.